

**CASNR STUDENT COUNCIL
INTENTION TO FILE FOR OFFICER POSITION, 2004-2005**

Name: _____ Classification: _____

Local Address: _____ Major: _____

_____ E-mail: _____

Local Telephone Number: _____

Do you plan to work next academic year? Yes ___ No ___ If yes, estimated hours per week: _____

NOTE: Students must have a 2.0 GPA in order to serve on the Student Council.

Rank in order (1-3) the position(s) in which you are interested:

___ President

___ Secretary

___ Vice President

___ At-Large Executive Committee
Member (2 are elected)

List your qualifications for the position(s) sought (may attach a separate page):

List your CASNR/University Activities (may attach a separate page):

List Honors and Scholarships received (may attach a separate page):

Reason for desiring a position (may attach a separate page):

Return completed Intent to File to 126 Morgan Hall by Monday, April 21, 5:00 p.m.

CASNR STUDENT COUNCIL OFFICER POSITION DESCRIPTIONS

President: It shall be the duty of the President to preside at all meetings of Council, sign Council documents drawn by the Secretary or other Council members, call special meetings of Council, and call meetings of and preside at Executive Council. In addition, the President will perform other duties that are necessary as a representative of the College and/or the functioning of Council.

Vice President: It shall be the duty of the Vice-President to assume the duties of the President in the absence of or at the request of the President. The Vice-President shall be responsible for conduct of the Council Retreat.

Secretary: It shall be the duty of the Secretary to keep the minutes of Council, to make minutes of the Council available to CASNR students and others deemed necessary, to notify Council members of unexcused absences, and perform other such duties as the office of Secretary might require or are assigned.

At-Large Executive Committee Members: It shall be the duty of the at-large Executive Committee members to attend Executive Committee meetings as a representative of the student groups. The Executive Committee shall consider policies, procedures, and programs to recommend to the CASNR Student Council. Committee meetings will be called by the Council President.